



Erasmus+ Programme
YILDIRIM BEYAZIT UNIVERSITY



Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2020
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
YILDIRIM BEYAZIT UNIVERSITY, Ankara Cankiri cad. Cicek sokak. No: 2 06050 Ulus/Altindag ANKARA TURKEY	TR ANKARA15	Institutional Coordinator Assoc. Prof. Dr. Ozen OZENSOY GULER oooguler@ybu.edu.tr Damla BULBULOGLU International Relations Unit Coordinator dbulbuloglu@ybu.edu.tr Phone: +90 312 324 1555 Ext: 2907 Departmental Coordinators: Department of Social Works Esra CALIK VAR E-mail: esracalik82@gmail.com	www.ybu.edu.tr http://ybu.edu.tr/international/
UNIVERSITY OF BIALYSTOK Ul. M. Skłodowskiej-Curie 14, 15-097 Białystok, Poland	PL BIALYSTO4	International Programmes and Relations Office erasmus@uwb.edu.pl , incoming@uwb.edu.pl Phone/Fax: +48 857457089 Erasmus Institutional Coordinator: dr hab. Anna Piszcz, piszcz@uwb.edu.pl Departmental Coordinator: Emilia Żyłkiewicz – Płońska, MA Tel. + 48 85 7457403, Fax: + 48 85745 73 95 pip.erasmus@uwb.edu.pl	http://www.uwb.edu.pl (English version)

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching rperiods or average duration *]	Staff Mobility for Training *
PL BIALYST04	TR ANKARA15	923	Social Work	2 staff/ 5 days/8hours	2 staff/5 days
TR ANKARA15	PL BIALYST04	923	Social Work	2 staff/ 5 days/8hours	2 staff/5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ANKARA15		English		B1 English	B2 English
PL BIALYST04		Polish	English	English B2	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution .

D. Additional requirements

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.ujs.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

PL BIALYST04

Local mentors will help incoming students with practical issues like opening a bank account, registration procedures etc.

Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available. Please contact International Programmes and Relations Office in order to get more information.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ANKARA15	15 JULY	15 DECEMBER
PL BIALYST04	June 30 th	November 30 th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In case of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

Grading Scale at Yıldırım Beyazıt Üniversitesi

The following scale is used for all types of evaluations/examinations and at all faculties:

Grade	Number of points	Definition
AA	90 - 100	Excellent
BA	80 - 89	Very good
BB	70 - 79	Good
CB	65 - 69	Satisfactory-Good
CC	60 - 64	Satisfactory
DC	55 - 59	Sufficient Satisfactory
DD	50 - 54	Sufficient
FF	Less than 50	Fail

Grading Scale at University of Bialystok

POLISH GRADE:	LOCAL DEFINITION	ECTS GRADE:	% of successful students normally achieving the grade	DEFINITION:
5	Bardzo dobry / very good	A	10	EXCELLENT - outstanding performance with only minor errors
4+	Dobry plus / better than good	B	25	VERY GOOD - above the average standard but with some errors
4	Dobry / good	C	30	GOOD - generally sound work with a number of notable errors
3+	Dostateczny plus / better than satisfactory	D	25	SATISFACTORY - fair but with significant shortcomings
3	Dostateczny / satisfactory	E	10	SUFFICIENT - performance meets the minimum criteria
2	Niedostateczny / unsatisfactory (fail)	F, FX	-	F - FAIL - some more work required before the credit can be awarded FX - FAIL - considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA15	dbulbuloglu@ybu.edu.tr	http://ybu.edu.tr/international/
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457051, +48 85 7457089	http://www.uwb.edu.pl (English version)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA15	dbulbuloglu@ybu.edu.tr	http://ybu.edu.tr/international/
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457051, +48 85 7457089	http://www.uwb.edu.pl (English version)

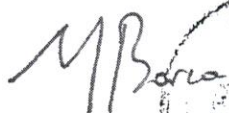


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA15	dbulbuloglu@ybu.edu.tr	http://ybu.edu.tr/international/
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457051, +48 85 7457089	http://www.uwb.edu.pl (English version)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
TR ANKARA15	Prof. Dr. Mehmet BARCA Vice-Rector		
PL BIALYST04	Prof. Beata Godlewska- Żyłkiewicz Vice-Rector for Research and International Relations	06. 11. 2014	 

⁵ Scanned signatures are accepted