



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility Inter-institutional agreement 2021-2023 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Daugavpils University Vienības 13, Daugavpils, LV-5400, Latvia	LV DAUGAVP01	Project coordinator: Inese Hodanova erasmus@du.lv +37165421606 Faculty of Education and Management Māriete Kravale-Pauliņa Marite.kravale@du.lv	http://du.lv/en
University of Białystok	PL BIALYST04	International Cooperation Office erasmus@uwb.edu.pl , incoming@uwb.edu.pl Phone/Fax: +48 857457089 Erasmus Institutional Coordinator: dr hab. Anna Piszcz, prof. UWB piszcz@uwb.edu.pl Departmental Coordinator: for staff dr Agata Butarewicz-Głowacka a.butarewicz@uwb.edu.pl for students mgr Anna Marta Dziejma noe.international@uwb.edu.pl	http://uwb.edu.pl/international-cooperation-office (English version)

B. Mobility numbers per academic year

The partners commit to amend the tables below in case of changes in the mobility data by:

LV DAUGAVP01: no later than 15th of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
LV DAUGAVP01	PL BIALYST04	011	Education Inter-disciplinary programmes and qualifications involving education	1 st , 2 nd	3	Only by individual agreement
		018				
PL BIALYST04	LV DAUGAVP01	011	Education Inter-disciplinary programmes and qualifications involving education	1 st , 2 nd	3	Only by individual agreement
		018				

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching Number of staff / total days	Staff Mobility for Training
LV DAUGAVP01	PL BIALYST04	011	Education Inter-disciplinary programmes and qualifications involving education	3x5	3x5
		018			
PL BIALYST04	LV DAUGAVP01	011	Education Inter-disciplinary programmes and qualifications involving education	3x5	3x5
		018			

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
PL BIALYST04		Polish for all programs	English for courses offered to exchange students	English B1	English B2
LV DAUGAVP01		Latvian	English	CEFR: B2	CEFR: B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

LV DAUGAVP01

<http://du.lv/en/ERASMUS>

PL BIALYST04

Local mentors will help incoming students with practical issues like opening a bank account, registration procedures etc.

Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available. Please contact International Cooperation Office in order to get more information.

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL BIALYST04	June 30 th	November 30 th
LV DAUGAVP01	15 th June http://du.lv/en/ERASMUS	15 th December http://du.lv/en/ERASMUS

LV DAUGAVP01

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [6] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement: A unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

PL BIALYST04

2. The receiving institution will send its decision within **six weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **four weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

LV DAUGAVP01: http://www.du.lv/en/International_students/Erasmus

Achievement level	Grade	Approx. ECTS grade
very high	10 (with distinction)	A
very high	9 (excellent)	A
high	8 (very good)	B
high	7 (good)	C
medium	6 (almost good)	D
medium	5 (satisfactory)	E
medium	4 (almost satisfactory)	E/FX
low	3-1 (unsatisfactory)	Fail

PL BIALYST04 - <http://uwb.edu.pl/grading-system> (English version)
In case of additional questions, please contact Erasmus Coordinator.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457051, +48 85 7457089	http://uwb.edu.pl/international-cooperation-office (English version)
LV DAUGAVP01	erasmus@du.lv	http://du.lv/en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


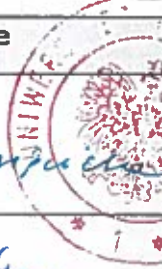
Institution	Contact details (email, phone)	Website for information
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457051, +48 85 7457089	http://uwb.edu.pl/international-cooperation-office (English version)
LV DAUGAVP01	erasmus@du.lv	http://du.lv/en

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457051, +48 85 7457089	http://uwb.edu.pl/international-cooperation-office (English version)
LV DAUGAVP01	erasmus@du.lv	http://du.lv/en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
PL BIALYST04	Prof. dr hab. Izabela Świącicka Vice-Rector for research and international cooperation	8.09.2011	 
LV DAUGAVP01	Professor Irēna Kokina Rector	30.09.2011	