

Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year
Start of validity	2022/2023
End of validity	2022/2023

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Websites (General/Faculties/ Course catalogue)
Sveučilište u Slavonskom Brodu	HR SLAVO01	Sveučilište u Slavonskom Brodu Erasmus Coordinator Damir Rukavina erasmus@unisb.hr Trg Ivane Brlić Mažuranić 2, 35000 Slavonski Brod, Croatia	https://ibm.unisb.hr/english/
University of Bialystok	PL BIALYST04	International Cooperation Office erasmus@uwb.edu.pl , incoming@uwb.edu.pl Phone/Fax: +48 857457089 Erasmus Institutional Coordinator: dr hab. Anna Piszcz, prof. UWB piszcz@uwb.edu.pl Departmental Coordinators: Faculty of Education Agata Butarewicz-Głowacka, Ph.D. a.butarewicz@uwb.edu.pl Anna Dziejma, MA Faculty of Education noe.international@uwb.edu.pl +48 85 745 75 39 Departmental Coordinator: Faculty of Philology Wiktor Gardocki Ph.D. Tel. + 48 85 745 75 14 w.gardocki@uwb.edu.pl	http://uwb.edu.pl/international-cooperation-office (English version)

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Field of education - Clarification	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships [total number of students]	Student Mobility for Traineeships [total number of months]
HR SLAVO01	PL BIALYST04	230	Languages and philological sciences		1 st 2 nd	-	-	2	10
HR SLAVO01	PL BIALYST04	011	Education		1 st 2 nd	-	-	2	10

PL BIALYST04	HR SLAVO01	230	Languages and philological sciences		1 st 2 nd	-	-	2	10
PL BIALYST04	HR SLAVO01	011	Education		1 st 2 nd	-	-	2	10

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) [*] [ISCED]	Subject area name (optional) [*]	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional) [*] [total number of staff]	Staff Mobility for Training (optional) [*] [total number of days]
HR SLAVO01	PL BIALYST04	230	Languages and philological sciences	2	10	2	10
HR SLAVO01	PL BIALYST04	011	Education	2	10	2	10
PL BIALYST04	HR SLAVO01	230	Languages and philological sciences	2	10	2	10
PL BIALYST04	HR SLAVO01	011	Education	2	10	2	10

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]

HR SLAVO01		English		B1	B2
PL BIALYST04		English	Polish	B1	B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
HR SLAVO01	June 15th	November 15 th
PL BIALYST04	May 31st	October 31st

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
HR SLAVO01	June 15th	November 15 th
PL BIALYST04	June 15th	November 15th

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SLAVO01	https://www.unisb.hr/	
PL BIALYST04	https://uwb.edu.pl/application-process	

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
HR SLAVO01		https://www.unisb.hr/	
PL BIALYST04	-	-	-

The receiving institution will send its decision within 4 weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure/support services adjusted for people with:	Contact details (email, phone)	Website for information
HR SLAVO01		https://ibm.unisb.hr/english/	

PL BIALYST04	- Reduced mobility - Hearing impairments - Visual impairments	dr Patrycja Goryń – Representative of the Rector for persons with disabilities 85 745 78 89 (780 203 071) biuro.pelnomocnikaon@u wb.edu.pl	
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F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SLAV001		https://ibm.unisb.hr/english/
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457051, +48 85 7457089	http://uwb.edu.pl/international-cooperation-office (English version)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SLAV001		https://ibm.unisb.hr/english/
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457051, +48 85 7457089	http://uwb.edu.pl/international-cooperation-office (English version)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SLAVO01		https://ibm.unisb.hr/english/
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457051, +48 85 7457089	http://uwb.edu.pl/international-cooperation-office (English version)

4. Additional information




Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
HR SLAVO01			
PL BIALYST04	http://uwb.edu.pl/grading-system		

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
HR SLAVO01	Prof. dr. sc. Ivan Samardžić Rector	04. VII 2022.	
PL BIALYST04	Prof. dr hab. Izabela Świącicka Vice-Rector for research and international cooperation	29.06.22	 

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