



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF CÓRDOBA FACULTY OF EDUCATION	E CORDOBA01	ori@uco.es , vdecano_inn_fce@uco.es FACULTAD DE CIENCIAS DE LA EDUCACIÓN	http://www.uco.es/ http://www.uco.es/educacion/ http://www.uco.es/educacion/geinfantil/planificacion/index.htm ↓ http://www.uco.es/educacion/geprimaria/planificacion/index.html http://www.uco.es/internacional/
UNIVERSITY OF BIALYSTOK FACULTY OF PEDAGOGY AND PSYCHOLOGY	PL BIALYST04	International Programmes and Relations Office University of Bialystok ul. M. Skłodowskiej-Curie 14, 15-097 Białystok, Poland erasmus@uwb.edu.pl , incoming@uwb.edu.pl Phone/Fax: +48 85 745 7089 Institutional Coordinator: dr hab. Anna Piszcz piszcz@uwb.edu.pl Faculty Coordinator: Emilia Żytkiewicz-Płońska, MA pip.erasmus@uwb.edu.pl	http://www.uwb.edu.pl (English version) Course catalogue: http://uwb.edu.pl/erasmus.php?p=1881

B. Mobility numbers¹ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods		
					Student Mobility for Studies [total number of months of the study periods or average duration*]		
					students	Months each	Whole number of months
E CORDOBA01	PL BIALYST04	14	Education	1,2	7	10	70
PL BIALYST04	E CORDOBA01	14	Education	1,2	7	10	70

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods		
					Student Mobility for placement [total number of months of the placement periods or average duration*]		
					students	Months each	Whole number of months
E CORDOBA01	PL BIALYST04	14	Education	1,2	5	3	15
PL BIALYST04	E CORDOBA01	14	Education	1,2	5	3	15

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods			
				Mobility for [total number of days of teaching/training periods or average duration*]			
				TEACHERS		ADMINISTRATIVE STAFF	
				number	Days (each)	number	Days (each)
E CORDOBA01	PL BIALYST04	14	Education Personal skills and development	5	10	2	5
PL BIALYST04	E CORDOBA01	14	Education Personal skills and development	5	10	2	5

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	
E CORDOBA01	EDUCATION	Spanish	English	B1	B1
PL BIALYST04	EDUCATION	English	Polish	B1	B1

D. Additional requirements

University of Córdoba:

Local mentors will help incoming students with practical issues like opening a bank account, registration procedures, etc.: vdecanato_becario1@uco.es

Language courses: International students with knowledge of B2 Spanish or less are encouraged to participate in the intensive courses before their studies in Córdoba start. The courses are free of charge and are offered for four weeks in September-October.

The University of Córdoba welcomes students and staff with disabilities and provides an information and assistance center. Learn more at: <http://www.uco.es/educacion/principal/servicios/uane/index.html>

University of Białystok:

Local mentors will help incoming students with practical issues like opening a bank account, registration procedures etc.

The University of Białystok welcomes students and staff with disabilities. For additional information, please contact International Programmes and Relations Office.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E CORDOBA01	July 31	December 31
PL BIALYST04	June 30 th	November 30 th

2. After having received the paper application (printed online application) the letter of admission will be sent within a max of 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict"

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Information

1. Grading systems of the institutions

University of Córdoba: Student performances are graded individually and not on a statistical basis. In general, the University of Córdoba uses the grading system charted below. For details please visit our webpage:

<http://www.uco.es/internacional/extranjeros/erasmus/guiasects-en.html#ects>

University of Bialystok grading system is available on the website: www.uwb.edu.pl

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	infoori@uco.es	http://www.uco.es/internacional/extranjeros/visados/tramitacionvisados-en.html
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457089, +48 85 7457051	http://www.uwb.edu.pl (English version)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	infoori@uco.es	https://www.uco.es/servicios/sega/informaciongeneral/segu-comple
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457089, +48 85 7457051	http://www.uwb.edu.pl (English version)

4. Housing


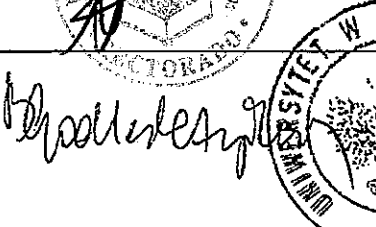
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	A) Residence Hall: - phone number: (+34) 957 21 8152 - e-mail to: alojamiento@uco.es B) Shared Flats - phone number: (+34) 957 21 2403 - e-mail to: informacion@uco.es - Local mentors for international students give the necessary support to	http://www.uco.es/servicios/alojamiento/ http://www.uco.es/servicios/informacion/alojamiento/alojamiento.html

	find accommodation. Please contact: <u>Vdecanato becario1@uco.es</u>	
PL BIALYST04	<u>incoming@uwb.edu.pl</u> +48 85 7457089, +48 85 7457051	<u>http://www.uwb.edu.pl</u> (English version)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
E CORDOBA01	Prof. Antonio Ruiz Sánchez Director of International Office Tel.: +34 957212552 Fax: +34 957 212583 Email: relaciones-internacionales@uco.es	19 DIC 2013	
PL BIALYST04	prof. Beata Godlewska-Zyłkiewicz Vice-Rector for Research and International Relations	18.12 2013	

³ Scanned signatures are accepted