



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITÀ DEGLI STUDI DI BARI ALDO MORO	I BARIO1	<i>Institutional Coordinator:</i> Francesco Trlto International Office francesco.trlto@uniba.it T +39 080 5714516	http://uniba.lipmanager.it/lncoming/menu_iniziale.asp http://www.uniba.it/offerta-formativa
		<i>Departmental Coordinator:</i> Giovanni BIANCO giovanni.bianco@uniba.it	http://www.uniba.it/ricerca/dipartimenti
UNIWERSYTET W BIALYMSTOKU	PL BIALYST04	<i>Institutional Coordinator:</i> dr hab. Anna Piszcz International Programmes and Relations Office Tel./Fax: +48 857457089 erasmus@uwb.edu.pl , piszcz@uwb.edu.pl	http://www.uwb.edu.pl (English version)
		<i>Departmental Coordinator:</i> Emilia Żyłkiewicz - Płońska, MA pip.erasmus@uwb.edu.pl	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods *]	Student Mobility for Traineeships *
I BARI01	PL BIALYST04	011	Education	1st, 2nd	2x5=10	2
PL BIALYST04	I BARI01	011	Education	1st, 2nd	2x5=10	2

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods *]	Staff Mobility for Training *
I BARI01	PL BIALYST04	011	Education	2	2
PL BIALYST04	I BARI01	011	Education	2	2

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I BARI01	Italian	---	B1	B2
PL BIALYST04	Polish	English	English B2	English B2

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/International-standard-classification-of-education.aspx>)

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

I BARIO1:

Special Needs Sector

The so-called "Settore disabilità" (diversabili@ateneo.uniba.it) offers hospitality to students with disabilities in order to facilitate their academic career.

Services offered: senior students, specialized tutoring, information in accessible formats, guarantee of data privacy, technical equipment and specific computer backup, LIS Interpreting (legal interpreting services), dedicated urban transport.

PL BIALYST04:

Local mentors will help incoming students with practical issues like opening a bank account, registration procedures etc.

Applicants with special needs will be contacted before the final approval of the acceptance.

Final decision depends on extra services/ facilities available. Please contact International Programmes and Relations Office in order to get more information.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I BARIO1	May, 20 th	November, 20 th
PL BIALYST04	June 30 th	November 30 th

[* to be adapted in case of a trimester system]

2. The receiving Institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The present Bilateral Agreement will be valid for the academic year(s) mentioned above unless either side terminates the present Agreement in writing by June 1st of the year prior to the academic year concerned. However, in the event of unilateral termination, a notice of at least one academic year should be given.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

I BARIO1:

Italian Grades	ECTS Grades	Predicate
30 – 30 lode	A	EXCELLENT
28-29	B	VERY GOOD
25-26-27	C	GOOD
21-22-23-24	D	SATISFACTORY
18-19-20	E	SUFFICIENT
UNDER 18	F	FAILED

PL BIALYSTO4:

POLISH GRADE:	LOCAL DEFINITION	ECTS GRADE:	% of successful students normally achieving the grade	DEFINITION:
5	Bardzo dobry / very good	A	10	EXCELLENT - outstanding performance with only minor errors
4+	Dobry plus / better than good	B	25	VERY GOOD - above the average standard but with some errors
4	Dobry / good	C	30	GOOD - generally sound work with a number of notable errors
3+	Dostateczny plus / better than satisfactory	D	25	SATISFACTORY - fair but with significant shortcomings
3	Dostateczny / satisfactory	E	10	SUFFICIENT - performance meets the minimum criteria
2	Niedostateczny / unsatisfactory (fail)	F, FX	-	F - FAIL - some more work required before the credit can be awarded FX - FAIL - considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BARIO1	erasmus@uniba.it T +39 080	http://uniba.lipmanager.it/Incoming/menu_iniziale.asp
PL BIALYSTO4	!! HYPERLINK +48 85 7457089 mailto:incoming@u	http://www.uwb.edu.pl (English version)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by

the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BARIO1	erasmus@uniba.it T +39 080	http://uniba.lipmanager.it/Incoming/menu_iniziale.asp
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457089, +48 85 7457051	http://www.uwb.edu.pl (English version)

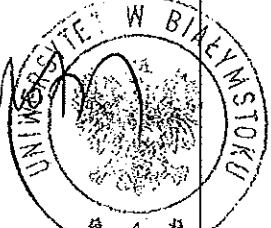
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BARIO1	erasmus@uniba.it T +39 080	http://uniba.lipmanager.it/Incoming/menu_iniziale.asp
PL BIALYST04	incoming@uwb.edu.pl +48 85 7457089, +48 85 7457051	http://www.uwb.edu.pl (English version)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
I BARIO1	Marisa A. Valleri Vice Rector for Erasmus+	24/04/ 2014	IL DELEGATO DEL RETTORE Prof. dr. hab. Marisa A. VALLERI <i>Prof.ssa Marisa A. VALLERI</i>
PL BIALYST04	prof. Beata Godlewska- Żyłkiewicz Vice-Rector for Research and International Relations	02.04. 2014	<i>Beata Godlewska-Żyłkiewicz</i> 

⁶ Scanned signatures are accepted